

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Sanction of expenditure at the rate of Rs.200/- per day per head (not exceeding three (3) days per head and also not exceeding Rs.19,200/- (Rupees nineteen thousand and two hundred only) for each Cabinet Meeting towards out of pocket expenses to meet Conveyance/meals/refreshment charges to the staff of General Administration (Cabinet) Department and others in connection with the work relating to the Cabinet Meetings – Orders – Issued.

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GENERAL ADMINISTRATION (CABINET) DEPARTMENT

G.O.Rt.No.3645

Dated: 14-08-2013

ORDER:

In connection with the work relating to preparation of Agenda Notes for the meeting of the Council of Ministers the staff members working in General Administration (Cabinet) Department and other staff members have to attend office early and work by staying late in the nights and also many times they even have to work for the whole night and also on holidays.

2. In order to compensate the above staff members who incur certain miscellaneous expenditure towards conveyance/ refreshment charges etc, it is decided to sanction expenditure towards out of pocket expenses to meet Conveyance/meals/refreshment charges to the staff of General Administration (Cabinet) Department and others in connection with the work relating to the cabinet Meetings at the rate of Rs.200/- per day per head and the claim is limited to 3 (three) days in each case (i.e., each Cabinet Meeting).

3. Therefore, sanction is hereby accorded for payment of an amount of Rs.200/- (two hundred only) per day per head not exceeding three (3) days in each case (i.e., each Cabinet Meeting) towards out of pocket expenses to meet Conveyance/meals/refreshment charges to the staff of General Administration (Cabinet) Department and other staff members not exceeding 32 members in connection with the work relating to the Cabinet Meetings. The total expenditure towards out of pocket expenses for each Cabinet Meeting shall not exceed Rs.19,200/- (Rupees Nineteen thousand and two hundred only) (i.e., 32 x 3 x Rs.200/-).

4. The expenditure shall be debited to the head of account “2052 – Secretariat General Services – MH 090 – Secretariat – SH (04) General Administration Department – 130/132 – Other Office Expenses”.

5. The General Administration (Cabinet) Department shall take necessary action for sanction of the amount indicated at para-3 above (i.e.not exceeding Rs.19,200/- for each Cabinet Meeting) to the staff members of G.A.(Cabinet) Department and other staff members after due certification by the Additional/Joint/Deputy Secretary to Government (AIS.IPS) and with the sanction of Principal/Secretary to Government (Poll) as and when Cabinet Meetings are scheduled in future.

6. This order issues with the concurrence of Finance ( Expr. G.A.D.I) Dept., vide their UO. No.20703/550/Expr.GAD.I/13, dt: 27.7.13

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

N.SIVA SANKAR,  
SECRETARY TO GOVERNMENT (POLL.).

To  
The Genl.Admn.(Claims.C/D) Department  
The Director of Treasuries and Accounts, A.P., Hyderabad.  
The Pay and Accounts Officer, AP, Hyd.  
The Dy.Pay and Accounts Officer, Sectt Branch, Hyderabad.  
The Accountant General, AP, Hyderabad.  
The Finance (Expdr.GAD.I) Dept.  
Sf/Sc.

//FORWARDED :: BY ORDER//

SECTION OFFICERS (SC).